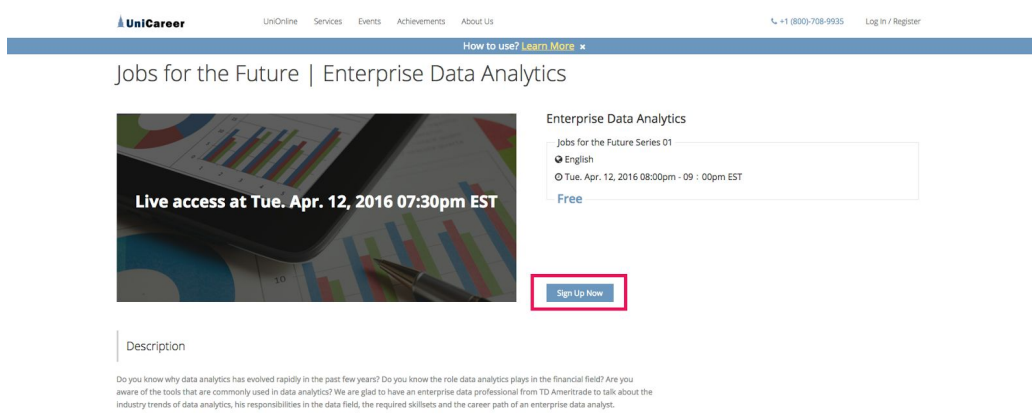


# UniLive Webinar User Guide

## Step 1: Sign-up

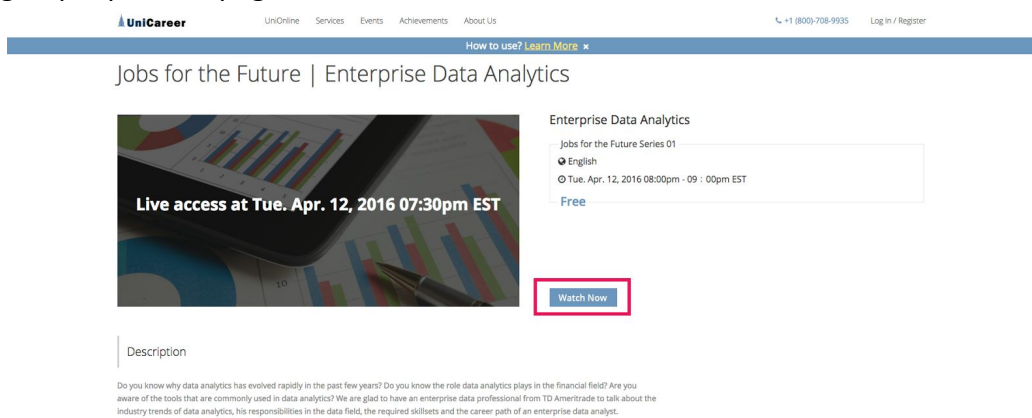
In order to attend this webinar, please click on the “Sign Up Now” button and fill in the application form at the bottom.



The screenshot shows the UniCareer website interface. At the top, there is a navigation bar with the UniCareer logo, links for UniOnline, Services, Events, Achievements, and About Us, and contact information: +1 (800)-708-9935 and Log In / Register. Below the navigation bar, the page title is "Jobs for the Future | Enterprise Data Analytics". The main content area features a large image of a laptop displaying a bar chart with the text "Live access at Tue. Apr. 12, 2016 07:30pm EST". To the right of the image, there is a registration form titled "Enterprise Data Analytics" with the following details: "Jobs for the Future Series 01", "English", "Tue. Apr. 12, 2016 08:00pm - 09 : 00pm EST", and "Free". A red box highlights the "Sign Up Now" button. Below the image and form, there is a "Description" section with a paragraph of text.

## Step 2: Access to the live room

After sign-up, open this page on time. Click on the “Watch Now” button to enter the live room.

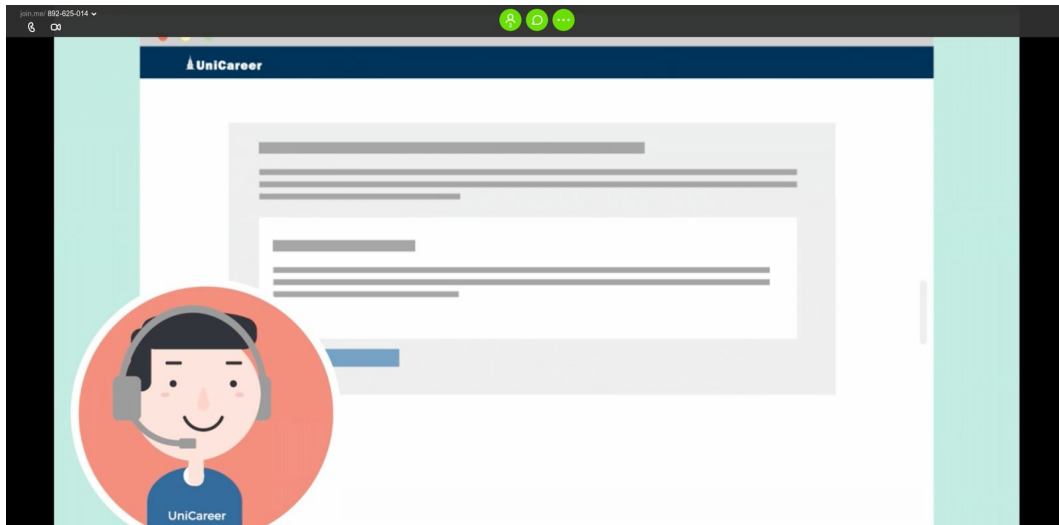


This screenshot is identical to the one above, showing the UniCareer website interface. The main difference is that the "Sign Up Now" button is no longer highlighted, and a red box now highlights the "Watch Now" button located below the registration form.

When you first enter the live room, you will be asked to enter your name you used for sign-up. Then you will be authorized to access the webinar.

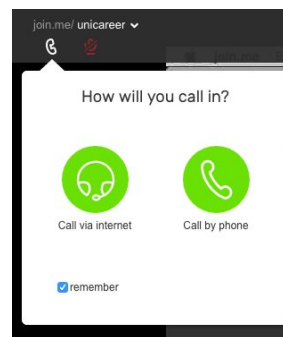
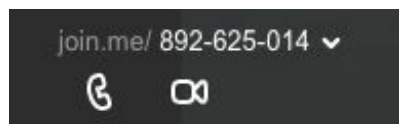


The live room will look like this.



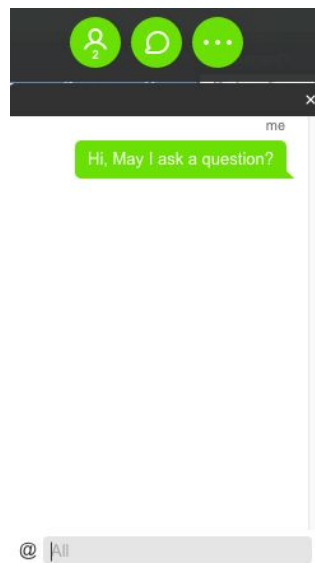
### Step 3: Build audio connection

When your mouse hovers on the top of the live room, the control bar will appear, then click on the “phone” button and choose “Call Via Internet” to build the audio connection.



### Step 4: Ask questions during the webinar session

You can ask questions about the topic discussed during the session. Click the “Chat” button in the middle of the control bar. Then a chat box will appear and you can type the question in the chat box. You can choose @UniAssistant to send your questions to our teaching assistant, and we will then share with the mentor.



**Step 5: Contact customer services for other general questions**

If you have any other questions about UniLive and UniCareer, feel free to chat with one of our client service representatives. You can find them easily at the bottom of the webpage.

Chat with us, we are online!

jivochat



Enjoy your webinar then!